

eWiSACWIS Release 4.9

October 14, 2013

Within this document you will find the release summary of eWiSACWIS (Release 4.9) system changes and enhancements. This summary includes changes that impact workflow, data entry, procedures, and reporting. Some of the changes are the result of: policy change(s), Wisconsin's Program Improvement Plan (PIP), Program Team input, and issues reported to the help desk by system users. As a direct result of user feedback, the incidents have been arranged into 4 main eWiSACWIS genres: **General Application, Financial, Provider, and Report** changes. Within these genres the incidents are grouped by topic. The intent of the change is to allow you to quickly focus in on those areas that affect your work the most. Overall, the purpose of this information is to provide users with an overview of pertinent eWiSACWIS changes. Where appropriate, "How Do I" and "Quick Reference" guides will be created and can be accessed on the eWiSACWIS Knowledge Web for more specific usage of the application and new functionality.

Among other information, the eWiSACWIS Knowledge Web will continue to host the following:

- **Release Notes**
- **Detailed Release Summaries**
- **Program Activity Workshop/Technical Activity Workshop (PAW/TAW) Content**
- **CPS Standards**
- **Template Mapping Documents**
- **Quick Reference Guides**
- **"How Do I" Guides**
- **Contact Information**

General Application

Topic	Description
Access	To support Federal National Child Abuse and Neglect Data System (NCANDS) reporting, a Death Date field was added to the Allegation (Access Report) page. The field only displays if a death is indicated on the page. If the Death Date is documented on Person Management, the date pre-fills from Person Management to the Allegation (Access Report) page. If the Death Date does not exist on the Person Management page or if the Death Date is changed on the Allegation (Access Report) page, the Death Date on Person Management will be updated after the Access Report is linked or a new case is created.
Adoption	A new image category and types were added for imaging the Adoption Assistance Packet and as a result, the Adoption Assistance Form type was inactivated under the existing Adoption Category. The Packet will now be saved under a new Image Category called Adoption Assistance Eligibility. The following Types have been added: AA Agreement, AA Application, AA Forms Checklist, AA High School Form, AA Payment Summary, Health Insurance Form, and Special Needs. The images will display on the outliner under a new icon called Adoption Assistance.
Agreements & Notices	New functionality was added to reopen an Adoption Assistance Agreement and related Service that were ended in error.
Assessment	To support Federal National Child Abuse and Neglect Data System (NCANDS) reporting, a Death Date field was added to the Allegation (Assessment) page. The field only displays if a death is indicated on the page. If the Death Date is documented on Person Management, the date pre-fills from Person Management to the Allegation (Assessment) page. If the Death Date does not exist on the Person Management page or if the Death Date is changed on the Allegation (Assessment) page, the Death Date on Person Management will be updated after the Assessment is approved.
CANS	The information in the "Actionable Items for Identified Permanent Resource" section of the Child and Adolescent Needs and Strengths (CANS) 0-5 template now correctly appears.
	The CANS tickler was updated to generate only for those out-of home-placements that support policy: an unlicensed provider, foster care, group home, and residential care centers. Thus, placements like shelter care and detention will no longer generate a 30-day or 6 month CANS tickler.
Case/Permanency Plan	On the Case/Permanency Plan, language was added for the Diminished Protective Capacities to clarify that the Diminished Protective Capacities identified are areas where enhancement is needed. The new language also appears on the Case Plan and Permanency Plan templates.
	An issue was corrected where the 'approved' ASFA Exception information was not pre-filling to the Permanency Plan. Prior to this change, the ASFA Exception was not pre-filling when both an 'approved' and 'not approved' ASFA Exception existed.
	The Case Plan template was updated to allow the Status of Service to combine the 'Status of Service' and the associated 'Describe' fields from the Case/Permanency Plan page.
Confirming Safe Environments	The Confirming Safe Environments page was updated to match policy. For licensed foster home placements, the subsequent visit field now displays.

Desktop/Outliner	This system wide change affects any user that uses the (Details) flare for Narratives. The process for delivering the flare narrative was improved, and the size of the box that the narrative is displayed within was standardized.
Eligibility	When associated with Title IV-E Eligibility, the Effective To, Placement and Care Responsibility Termination, and Comments fields on the legal document imaging pages are now editable after State sign-off of the IV-E determinations.
Email Notifications	<p>A new notification was added for BMCW cases to alert the worker when a child is about to age out of care and should be referred for Independent Living. This notification will be sent to the primary case worker and to any additional workers identified on the distribution list when the child turns 17 years, 10 months old</p> <p>Seven (7) new e-mail notifications will impact any user dealing with Out of Home Placements, Services, CANS, and Foster Care Rates. Below is a brief explanation of each message:</p> <p>Placement Ending: The purpose of this notification is to inform workers that a placement has ended. This notification will go to the primary case worker and those workers identified as part of the "fiscal group".</p> <p>Service Ending: The purpose of this notification is to inform workers that a service has ended. This notification will go to the primary case worker and those workers identified as part of the "fiscal group".</p> <p>Newly Approved CANS: The purpose of this notification is to inform users that a CANS has been fully approved and a new Foster Care Rate needs to be created. This notification will go to the primary case worker, those workers identified as being part of the "fiscal group", and those identified as being part of the "Rate Setters group".</p> <p>Newly Approved Foster Care Rate: The purpose of this notification is to inform users that a new Foster Care Rate has been created. This notification will go to the primary case worker, those workers identified as being part of the "fiscal group", and those identified as being part of the "Rate Setters group".</p> <p>Foster Care Rate Ended: The purpose of this notification is to inform Rate Setters that a Foster Care Rate has ended and a new Foster Care Rate may need to be created. This notification will go to the primary case worker, those workers identified as being part of the "fiscal group", and those identified as being part of the "Rate Setters group".</p> <p>Foster Care Rate Ended (Future documented End-Dated FCR): The purpose of this notification is to inform Rate Setters that a Foster Care Rate that had a future end date has reached its end date, and a new Foster Care Rate may be needed. This notification will go to those workers identified as being part of the "fiscal group" and those identified as being part of the "Rate Setters group".</p> <p>Missing Foster Care Rate: The purpose of this notification is to inform Rate Setters that a current open Out of Home Placement, that requires a Foster Care Rate is missing a Foster Care Rate. This notification will go to those workers identified as being part of the "fiscal group", and those identified as being part of the "Rate Setters group".</p>
ICPC	Updates were made to the Agency/Tribe, Planning Responsibility, and Financial Responsibility drop-down lists under the Placement Information on the ICPC Record.

Independent Living	A new e-mail notification was added for BMCW cases to alert the worker when a child is about to age out of care and should be referred for Independent Living. This message will be sent to the primary case worker and to any additional workers identified on the distribution list when the child turns 17 years, 10 months old.
Medicaid Eligibility	<p>When documenting a Medicaid certification or recertification, the Med Stat Code now automatically pre-fills based on a combination of the child's placement phase and Title IV-E status. Additionally, new Med Stat Codes were added. When the IV-E, Adoption Funding, or Subsidized Guardianship Funding Determination is updated, the Med Stat Code on the Medicaid Eligibility will be updated automatically (from April 1, 2013 moving forward). These updates, on the new Medicaid Updates page, are automatically sent to MMIS/Forward Health.</p> <p>To accommodate the new Med Stat Codes and further explain the codes, the Med Stat Code Details flare was updated.</p> <p>The address associated with a Medicaid certification now uses the provider's mailing address, when applicable.</p> <p>Medicaid Eligibility for Subsidized Guardianship now automatically continues to age 21, ending the last day of the birthday month.</p>
Out of Home Placements/Services	To support Federal National Child Abuse and Neglect Data System (NCANDS) reporting, a Death Date field was added to the Placement/Service Ending page. The field only displays if a death is indicated on the page. If the Death Date is documented on Person Management, the date pre-fills from Person Management to the Placement/Service Ending page. If the Death Date does not exist on Person Management or the Death Date is changed on the Placement/Service Ending page, the Death Date on Person Management will be updated after the Placement or Service Ending page has been approved.
Person Management	To support Federal National Child Abuse and Neglect Data System (NCANDS) reporting, a Death Date field was added to the following pages: Allegation (Access Report), Allegation (Assessment), Serious Incident Notification, and Placement & Service Ending. If a Death Date is already entered on Person Management, the date will pre-fill to these pages; if not, or if the Death Date is updated on the page, the Death Date on Person Management will be updated after approving the piece of work. The Death Date field remains editable on Person Management, but will freeze on the piece of work after it is approved.
Serious Incident Notification	To support Federal National Child Abuse and Neglect Data System (NCANDS) reporting, a Death Date field was added to the Serious Incident Notification page. The field only displays if a death is indicated on the page.
System Wide	eWiSACWIS is now supported when using Internet Explorer 9.
	General database/Application performance tuning and maintenance was completed for this release (4.9)
Ticklers	The "Home License About to Expire" tickler was modified to go to the primary worker instead of the worker who created the license. Please note this change only affects ticklers for newly created license and does not affect ticklers that already existed. If a primary worker does not exist, the tickler will go to the most recent open "Supervisor" assignment. For BMCW providers, the tickler appears on the worker's desktop 120 days prior to the due date, 90 days prior on the supervisor's desktop, and 5 days prior for the supervisor's supervisor.

Provider

Description

Updates were made to the provider accepts values on the Characteristics tab of the Home Provider and Private Provider pages. Some values were added, some were removed, and some were renamed. These are characteristics of children that the family is willing to accept for potential placement in the home.

The provider personnel on the Background Checks tab of the Private Provider page is now separated into active and inactive sections, similar to the way active and inactive participants appear on the Maintain Case page. Additionally, the provider personnel can now be edited and deleted (except for the role of "applicant/licensee") after they have been saved.

When adding a DOJ or IBIS background check, the Effective To date will automatically default to 4 years from the Date of Document, as these background checks are effective for 4 years. It should be noted that your agency may continue to choose to run these background checks every 2 years.

A "Valid Through" date field was added to the background checks imaging page. This date identifies when a background check is no longer applicable or effective when the date is prior to the Effective To date on the imaging page. This date is used in revoked or closed license scenarios. Additionally, the Comments section will always allow for comments to be added (it is no longer locked down if the background check has been used in a Title IV-E Eligibility determination).

The following changes were made to private provider records (child placing agency, group home, residential care center, and shelter) to support policy changes and user requests:

1. The ability to change a provider's name was added. Additionally, the ability to search for a provider by a previous name was also added.
2. A new "Provider Name" field was added to the Private Provider page. The "Provider Name" field accommodates a provider's full name, while the "Name" field continues to reflect the provider's abbreviated name.
3. When creating a new Private Provider record, a potential address match now occurs. This match will identify if there are any existing provider records in eWiSACWIS that have the same address as the record that is being created.
4. For enforcements, an occurrences field was added to identify the number of instances associated to a specific rule violation. Also noncompliance statement and correction plans not associated with a site visit can also be tied to an enforcement.
5. A revised version of the Facility Face Sheet template was added.
6. Provider Information Exchange (PIE) contact information was added to the Private Provider page.
7. To differentiate between new applicants that have a pending license and an existing provider who has a pending continuation license, new statuses of Pending 2nd Probationary, Pending Continuation, and Pending Regular were added to the license type. Additionally, a new status of batch pending was added to the outliner to indicate when a continuation is pending.
8. New ticklers for next site visit and monitoring visits were added.
9. Two new actions were added to site visits: No Access - 2544 Not Issued and No Access - 2544 Issued.
10. For Noncompliance Statement and Correction Plans (associated and not associated to site visits), an occurrences field was added to identify the number of instances associated to a specific rule violation. Additionally, previous each rule violation now indicates whether prior citations exist.
11. Geographic regions were added to the Facility License page
12. Noncompliance Statement and Correction Plans not associated with a site visit have been moved to a new tab on the Facility License page.
13. A revised version of the Noncompliance Statement and Correction Plan template was added.
14. Enforcements, complaints, site visits, and noncompliance statements and correction plans not associated to site visits can now be made in error
15. New provider types have been added to support the unlicensed facilities.
16. Certification of Need" and "Initial Application Request" options were added to the provider imaging.
17. When closing a private provider record, the closure reason now looks to the reason the Facility License was closed.

Reports

Report	Description
SM08X112 - NYTD Youth Contact 19 SM08X113 - NYTD Youth Tracking 19	The NYTD Youth Contact 19, SM08X112 and NYTD Youth Tracking 19, SM08X113 reports were updated to only include youth who were compliant at age 17.